

Addition Charges and Fee Policies

Late Pick-Up Fee (After 6pm): will be \$5.00 for the first 5 minutes and \$2.00 per minute thereafter.

Half Day Release (11:00am): will be charged an addition \$7 per half day.

All Day, No School Days: will be charged an additional \$15 for aftercare only students or \$13 for before and after.

All absences will be charged at the regular rate - the whole week is paid for regardless of absences in order to hold your child's position in the class.

We will be closed for the following holiday: Labor Day, Veteran's Day, Thanksgiving Day, the day after Thanksgiving Day, Christmas Eve, Christmas Day, New Year's Day, Martin Luther King Day, Good Friday, Memorial Day, and Independence Day.

School Breaks (Christmas/spring break/fall break, etc.): are all included in the contract. There is no separate contract and all regular fees will continue to be charged regardless of whether your child attends during the breaks or not. If your child does attend during breaks, an additional daily fee of \$15 for aftercare only students and \$13 for students who attend both will be added to your regular fee.

Notify MCCC office of termination of services **two weeks prior** to terminating service to avoid additional charges.

Payment Schedule:

- Invoices will be emailed every **Friday**.
- Payment is due by **TUESDAY AT NOON** the following week - **NO EXCEPTIONS**.
- A **late fee of \$15.00** will be incurred if payments are not made by **Tuesday at 12pm**.
- Payments are made for child care services a week in advance.
- **If your account is two weeks delinquent it will result in termination of services.**
- **A \$35.00 fee added on all returned checks.**